



CHURCH GROWTH TRUST

Building Surveyor - Job Profile

July 2023

Purpose of the Building Surveyor's role

your experts in church properties

Church Growth Trust (CGT) is an evangelical Christian property-owning charity, whose vision is to glorify God by securing for Gospel use independent church properties and together with churches making them fit for their God-given purpose. Its mission is to fulfil its vision by:

1. Holding and accepting independent church properties (as owner or trustee) and:
 - Blessing churches which occupy its buildings by granting concessionary rents;
 - Helping these churches to keep their properties in good condition, compliant with legislation and suitable for modern church use, including helping to fund building projects;
2. Providing professional property and architectural services and guidance in church practice and governance, including encouraging churches to make best use of their properties;
3. Supporting church planting and revitalisation of independent churches.

The overall purpose of the role is to help with the expansion of this work and assist churches to achieve growth.

A unique opportunity to join Church Growth Trust's team to provide surveying and building construction services to CGT's own occupying churches and clients to assist churches to achieve growth and make best use of their resources. The range of work will be diverse, from condition surveys to detailed drawings on building projects, in almost all cases on evangelical church buildings.

A Building Surveyor (or equivalent qualification/experience) is required to provide a broad range of surveying, architectural and project management services to independent evangelical churches across the UK.

Responsible to: Architect

Responsibilities and duties

1. To help churches keep their properties fit for their God-given purposes by carrying out condition surveys, access audits and asbestos management surveys (training to be provided).
2. To draw up plans for alterations to (church) buildings, apply for planning permission, Building Regulations approval and other relevant consents.
3. To prepare specifications and schedules of work for contractors to tender, to analyse prices and to make recommendations.
4. To monitor and inspect work on site and administer contracts.
5. To work with Church Growth Trust's Architect:
 - a. To help churches identify how they can best use their resources to achieve growth, including assessing properties for their suitability for modern church use. This would include:
 - Understanding of the church's particular aims and approach to Mission;
 - Praying with churches to ensure the strategy reflects God's plans for the church.
 - b. To carry out feasibility studies to assess the work required.
6. To apply for planning permission for change of use (particularly to F1 Use Class) for clients.

7. To help with writing briefing papers, underpinned by scripture where appropriate, and advising clients on building matters.
8. To comply with all CPD and other relevant professional requirements.
9. To have own transport (lease car would be considered) and clean driving licence, to be able to visit church properties across the UK.

Person Specification/Qualifications

The vacancy is for a part-time (full-time would be considered) Building Surveyor.

Essential (faith)

1. Practising evangelical Christian with a passion for church growth.
2. An understanding and empathy with evangelical churches.

Essential (professional experience)

1. RICS qualified (or equivalent) with at least two years' post qualification experience.
2. Experience of property refurbishment, extensions and new-build projects and construction methods/detailing generally.
3. A good track record as a professional Building Surveyor.

Essential (business experience)

1. An understanding of robust commercial management (client appointments, forms of building contract, adherence to systems and processes for business management).
2. A team player and capable of influencing others to achieve outputs with the ability to advise and guide colleagues in a supportive, interactive way.
3. A person who will develop and maintain good relationship with both colleagues and clients and can gain the confidence of others.
4. Must have the ability to plan and manage a diverse and flexible workload as well as those of contractors.
5. An ability to write reports in a professional and timely manner.
6. Experience of controlling quality and the timely delivery of projects.
6. A broad thinker who can consider the wider implications for churches and their financial constraints.
7. An ability to identify and develop the ministry of Church Growth Trust through service excellence and building relationships with clients and CGT's occupying churches.

Desirable

1. Experience of working with churches and Christian charities.
2. An interest in further developing skills and experience in a wide range of building surveying functions, with a focus and track record on project delivery.

Terms of employment

1. Full time (35 hours per week) employment, based in CGT's office at Seaton, with six months' probation. Twelve weeks' notice to terminate employment (four weeks during probation).
2. Salary £35,000 to £40,000 (FTE)
3. Holiday 25 days per year with additional bank holidays (FTE)
4. Pension based on 10% of salary paid by CGT.
5. Life assurance based on three times salary (after probation).
6. Lease car provided if required, on standard terms.